Here are the award categories:

Local Jurisdiction Award Categories:
- **Democracy Award** the Best Practice of 2022
- **Freedom Award** for innovation
- **Stars and Stripes Award** to recognize outstanding partnerships
- **Eagles Award** for the outstanding use of technology
- **Guardian Award** for a practice that exemplifies our Principles and Standards of Conduct
- **Minuteman Award** to recognize a Time and Cost Savings
- **Security Award** for Innovation for Election Security
- **Independence Award** for Innovation in Voting Accessibility

State Jurisdiction Award Category:
- **State Submission** (state election offices only) for a state best practice (this award will be judged by a panel of state election directors who are Election Center members)

All entries must be submitted by local or state jurisdictions of a practice used in your office. There are two separate divisions, local and state: Both local and state submissions will be sent to the Election Center Professional Education Certification Board’s Professional Practices Committee. State entries will then be shared with the state election director judging panel.

The determination of a winning submission will depend on the number and quality of papers submitted. The Election Center shall be the sole determinant of presenting an award in any given year.
Electronic Submission Contents:
1. The Professional Practice Paper (the length of the Professional Practice Paper is limited to two pages - no exceptions, additional pages will disqualify entry.)

2. The attached cover page must be included with every entry. Please e-mail Grace Wachlarowicz (gwachlar@gmail.com) if you have trouble editing the PDF cover page and it will be sent to you in a Word document.

3. Supporting Electronic Documents:
   • **Up to five** pages of supporting electronic documents may be included (see examples below) OR
   • **Up to three** pages of supporting documents plus no more than **two links** (see examples below)

   **Supporting Electronic Documents**
   (Each 8 ½ x 11 page = one document)

   **Examples:**
   ★ Newsletters, Correspondence
   ★ Page out of Guides (each page counts as 1 supporting document)
   ★ Newspaper Article
   ★ Photos (T-shirt, Cups, Pins, Stickers)
   ★ Screenshot of Web Page

   **Electronic links (drop box link acceptable):**
   ★ Manuals, Voter Guides, Booklets
   ★ Any video materials

All materials submitted become the property of the Election Center and will be published on the Election Center website. Materials submitted will not be returned to entrants.

Submission Requirements

1. There is a $75 entry fee payable to the Election Center, Professional Practices Program. The fee may be paid by check (mail check to Election Center, PPP, 21946 Royal Montreal Drive, Suite 100, Katy, TX 77450 or you may pay using a credit card by visiting http://www.electioncenter.org/payments.php.

2. Professional Practices and all supporting documents shall be submitted in an **electronic format**.

3. Persons submitting papers should **NOT** designate their entry toward a specific award category. The Professional Practices Program Committee will make the award category determination that is appropriate.

4. Practices must be formatted to fit an 8 ½ x 11 page and saved as a Microsoft Word or as a PDF document.

5. Practices must incorporate the Cover Sheet (included at the end of this document), Professional Practice and all supporting documents into a single file.

6. Any Video materials should be provided as an electronic link.

7. E-mail your entry **to all 5 committee members** as listed below.
You will be e-mailed a confirmation upon receipt of your submission. If you do not receive a confirmation, it is your responsibility to contact a committee member.

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Dawn Williams, CERA; Professional Practices Committee, Member
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**PPP Selection and Processing**

1. Professional Practice Papers are submitted to each PPP committee member.
2. Each committee member independently reads, reviews and ranks each submission on a scale of 1 –5 placing their score in the appropriate category (i.e. Innovation; Partnerships; Technology; Quick/Inexpensive; Principles & Standards; Security or Accessibility).
3. Committee member individual scoresheets are then submitted to the Committee Chair.
4. The Committee Chair totals the scoring for each entry and submits the list back to committee members for their final review.
5. A conference call is held between committee members to review scores and determine winners in each category.
6. Winners are contacted immediately by phone and letters are e-mailed to all other jurisdictions who submitted an entry.
7. Winners are forwarded to the Election Center for the award engraving and development.
8. Winners present their papers at the Election Center National Conference.
9. All the award and submitted papers are posted on the Election Center website after the conference.

*Note: If 2 or more papers have earned the same score, the tied papers are compared with each other and a winner is chosen.*
2022 Professional Practices Program

Title of Paper

Jurisdiction, State

Submitted by:
Person(s) Submitting Paper
Title of Person(s) Submitting Paper
Address Line
City, State, Zip
Phone
E-Mail Address
Web Address