4/20/2020

ONLINE CERA/CERV SESSION

In the spirit of continuity of operations, we are offering our first CERA/CERV courses using online tools that Auburn University uses regularly for remote instruction.

We want to resume providing instruction in person and will offer that as the current COVID-19 situation allows. The in person classes for the extended summer session in Milwaukee scheduled for July 25- August 1, 2020 are still scheduled as planned as well as our National Conference in Denver, Colorado, August 22-26, 2020. If these events also have to be cancelled, we may offer additional remote instruction as the situation dictates.

This first offering of online classes will be courses 1, 2, 11 and 12 and are scheduled to begin Tuesday, May 12 and continue through May 29, 2020. The schedule of each class can be seen on page 2.

To participate in these remote sessions, you must register for each class as you normally would using the link at the end of this registration information. You must also have a device that can accommodate access to the internet and has reliable connectivity.

Please follow the steps below to participate in these online classes:

1. You must register with the Election Center FIRST (link can be found at the end of this information). Your name and the email address that you provide on this registration will be entered for you into the Canvas system at Auburn University, which is its classroom management system.

2. Once you complete the Election Center registration form, you will receive an email from Auburn University with a password for entering your CERA Course and an email with instructions for accessing the written materials, video lectures, and the interactive portions of the course.

Description of the CERA Framework for Blended Learning

Each course consists of interactive portions with the instructor and the other course participants that occur at scheduled times, and a self-directed portion that you complete independently at your own pace within the overall framework of the course. Each course includes readings, discussion questions, and work with a small group as well as working with the instructor.

TO RECEIVE CREDIT: In order to receive credit from Auburn University and the Election Center, students must attend the total class hours and complete all individual assignments as indicated by the instructor. ANY absence from the class will result in no credit given for that particular course and no financial refunds or credits for that class. Please pay attention to all class times since this is a NEW process and times may vary. If you must handle on-going office business during the online session, please do so before or after the online segment.
**REGISTRATION DEADLINE:** You can register for these classes using the link below. The deadline to register is Thursday, May 7, 2020 with payment. Once we receive your registration and payment, you will receive an e-mail from Auburn University with specific instructions on how to connect to the Auburn online portal.

If paying by Credit Card: AMEX, MasterCard, Visa and Discover cards are accepted. Checks or money orders are also accepted forms of payment. Since we will be limiting the size of the online classes, please register early. You will be notified via email that your registration is received and processed by the Election Center or that the class is full. Cancellation information can be found on the registration form.

**ELECTION CENTER CONTACT:** please call the Election Center at 281-396-4309  
**AUBURN UNIVERSITY CONTACT:** please call Dr. Kathleen Hale at 334-707-2114

**CERA Blended Learning Course Schedules**  
NOTE: All times are CST – Central Standard Time

<table>
<thead>
<tr>
<th>Course 11</th>
<th>Course 12</th>
<th>Course 1</th>
<th>Course 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>History of Elections I - Ancients to Colonial Era</td>
<td>History of Elections II - 1620 to 1965</td>
<td>Election Administration as a System</td>
<td>Management and Leadership</td>
</tr>
</tbody>
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**Zoom Session #1**  
Lecture & Discussion  
May 12  
12:00 Noon – 1:30  
May 13  
12:00 Noon – 1:30  
May 14  
12:00 Noon – 1:30  
May 15  
12:00 Noon – 1:30

**Independent Self-Study**  
Readings, Discussion Questions  
Group Project Work  
May 12-24  
May 13-26  
May 14-27  
May 15-28

**Zoom Session #2**  
Lecture & Group Project Discussion  
May 26  
11:00 am – 1:30 pm  
May 27  
11:00 am – 1:30 pm  
May 28  
11:00 am – 1:30 pm  
May 29  
11:00 am – 1:30 pm

Click [HERE](#) to register for the online classes