



CONFERENCE INFORMATION

You are invited to participate in the Election Center 35th Annual National Conference

DATES TO NOTE:

⇒	Conference Dates	August 17-21, 2019
⇒	Registration and Check Due to ensure space	Monday, July 29th
⇒	Hotel deadline to receive group rate	Wednesday, July 31 st
⇒	Last date to cancel to receive refund credit for 2020 Conference - Minus \$50 processing fee	Monday, July 29 th
⇒	Setup 12 – 2 pm (no setup prior to noon)	Sunday, August 18, 2019
⇒	Breakdown 11 A.M. (Immediately)	Tuesday, August 20, 2019

EXHIBITOR INFORMATION:

The conference will be attended by Election Officials from throughout the United States offering you a unique opportunity to display your products to the decision makers. We anticipate a particularly strong turnout with all the changes in election laws and interest in new election technologies. Your Registration Fee covers two (2) people from your company for Welcome Reception on Sunday, Continental Breakfast both Monday and Tuesday, An Evening in the Wilderness BBQ on the Monday night, and the Graduation Luncheon Tuesday. Please get your registration in early for the best display spots. Space is assigned on a registration "First In, First Spot" basis.

!*NOTE:** Please check out the enclosed brochure and agenda for allotted Exhibitor times, specifically the **Exhibitors are listed as a Breakout session (9-11) on Tuesday, August 20th**. Take advantage of this opportunity and schedule product demonstrations, infomercial session, Q & As, etc. Don't let this opportunity slip by.

RESERVATIONS:

The Hyatt Regency Grand Cypress, Orlando will host The Election Center 35th Annual National Conference. Make your reservations at Hyatt Regency Grand Cypress online <https://www.hyatt.com/en-US/group-booking/VISTA/G-ELE1> or call 407-239-1234. Ask for reservations and identify yourself as part of the Election Center Conference. The room rate is \$179.00 excluding taxes. The hotel requires a one night, non-refundable room deposit.

Hotel Reservations must be received by July 31, 2019. Reservation requests received after the cutoff date will be accepted at the best available rate, if rooms are still available. All rates are subject to applicable taxes. There are a limited number of rooms at the group rate so don't delay!

FEE and INFO:

The Exhibitor registration fee for Election Center is \$2,000* per space, for a draped 6 ft table and two chairs. Standard electric service will be provided each table. Additional power (i.e. 220), Internet, monitor, etc. can be obtained, and billed directly to Exhibitor, by submitting the enclosed PSAV Exhibitor Services form or contacting Zsuzsanna Kulcsar at 407-239-3822 or zkulcsar@psav.com. Your assigned space will be clearly marked upon arrival.

You will be **provided an attendee list approximately 2 weeks in advance only if a corporate member**, otherwise one will be provided on site at set up. Visit www.electioncenter.org/membership.html for the Membership enrollment form and membership level benefits. Space is limited so please get your registration in early. Registration will be accepted via email, fax or USPS, but will only be held until Monday, July 29th, without receipt of fees.

Contact Molly Taylor at 407-239-3931 or molly.taylor@hyatt.com to arrange for Hospitality/User Group functions and meeting space.

OPTIONAL ITEMS:

- Guest (non-exhibitor) Evening in the Wilderness BBQ @ \$65 per person - See conference brochure page 9 for additional ticket information. Deadline July 31st.
- The Kennedy Space Center Tour @ \$75 per person, Wednesday, August 21st – See conference brochure page 10 for information. Deadline July 31st

SECURITY & PARKING:

Evening security will be provided in the exhibit area. Parking: Self-parking complimentary Lot 7. Overnight Valet \$22. Valet hourly rate 1-2 hours \$15, 2 or more hours \$22.

SHIPPING:

Ship to arrive no earlier than 3 business days before event. Shipping address: ATTN: Name of person who will be on site to pick up the box, Election Center Exhibitor, One Grand Cypress Blvd., Orlando, FL 32936

QUESTIONS:

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