

Election Technology Manager (Voter Registration)

This full-time position is with the Lucas County Board of Elections (BOE). Duties assigned to this position include but are not limited to the following: responsible for maintaining and administering the Voter Registration system including testing, applying new updates, and communicating with the vendor on any concerns and reporting those concerns/issues to the Director/Deputy Director; maintains/administers "Bridge" to the Secretary of States' Statewide Voter Registration system (DXI); ensures the integrity of data in the Voter Registration system; monitors the Voter Registration server; ensures the nightly backup routines are successful; Maintain and updates the Board of Elections website.

Qualifications

A Bachelor's Degree in Computer Programming/Networking or six (6) years' experience in systems Analysis, Applications Developer (i.e.: Access and Excel) within a government setting;

Cisco CCNA: Cisco Certified Network Associate, core competency on Cisco network equipment including troubleshooting, repair, and device configuration

Comp TIA A+: core competency on pc hardware, software and printing and/or Comp TIA Network +: core competency on network fundamentals preferred

OR equivalent combination of work experience and education

On The Job training will be provided.

Special Requirements

Miscellaneous Information

Applications accepted until position is filled

To apply, please do one of the following:

Apply by mail with a cover letter, resume & certifications/transcripts to Lucas County Human Resources, One Government Center, Suite 450, Toledo, OH 43604 ATTN: BOE Election Technology Manager or e-mail to elfeeny@co.lucas.oh.us

Lucas County is an Equal Opportunity Employer.