

**The Leadership Conference on Civil and Human Rights/
The Leadership Conference Education Fund**

Nevada State Director - All Voting is Local

The Leadership Conference on Civil and Human Rights, a 501(c)(4) organization, is the country's oldest and largest civil and human rights coalition of more than 200 national organizations. The Leadership Conference has coordinated national advocacy efforts on behalf of every major civil rights law since 1957. Learn more at www.civilrights.org. The Leadership Conference Education Fund, a 501(c)(3) organization, builds public will for federal policies that promote and protect civil and human rights in the United States. Founded in 1969 as the education and research arm of The Leadership Conference, The Education Fund's campaigns inform, educate and empower local, state and national leaders to advance and protect civil and human rights and progressive change in the United States. To learn more about The Education Fund, visit www.civilrights.org/edfund.

All Voting is Local (AVL) fights to eliminate needless and discriminatory barriers to voting before they happen, to build a democracy that works for us all. It is a collaborative campaign housed at The Leadership Conference Education Fund, in conjunction with the American Civil Liberties Union Foundation; the American Constitution Society; the Campaign Legal Center; and the Lawyers' Committee for Civil Rights Under Law. For more information about All Voting is Local, visit <https://allvotingislocal.org>.

Position Summary:

The Nevada State Director is responsible for the development and implementation of a program that effectuates All Voting Is Local's mission in that state. This position may be located anywhere in Nevada.

Duties and Responsibilities:

- Identify a group of target cities and counties for 2019/2020 programming
- Track changes to election administration in key areas, and develop an assessment of the implications of these changes, particularly for historically disenfranchised communities
- In coordination with the existing network of voting rights organizations in their state, develop and implement effective strategies to expand access to the ballot and respond to needless and discriminatory obstacles to voting
- Work with AVL data director to ensure that strategy is data-driven and metrics oriented
- Work with AVL communications team to develop communications strategy and incorporate effective messaging into strategy

- Build relationships with state and local election officials; and engage and coordinate advocates and volunteers on the ground, to support and expand the capacity of the existing voting rights community
- Support the development of national and cross-state strategies to protect the right to vote
- Represent All Voting is Local within the civil rights community in your state, and to the media

Skills and Qualifications:

- Past experience in voting rights or election protection
- Political, organizing or campaign experience
- Experience organizing and managing volunteers
- Experience working with coalitions
- Experience with tight deadlines and long hours, and the ability to manage multiple projects and competing priorities
- A team player, with sound judgment, who thrives in a fast-paced collaborative environment, is a self-starter, can manage time efficiently, is flexible, and enjoys a good challenge
- Strong public speaking skills
- Ability to think creatively and find solutions quickly
- Excellent written and oral communication skills
- Law or master's degree preferred
- Ability to travel

Reports to: All Voting Is Local Campaign Manager (located in Washington, DC).

Salary and Benefits:

This is a full-time, position with a competitive salary and excellent benefits.

To Apply:

To apply, e-mail resume, cover letter detailing your fit with the position's responsibilities, and salary requirements to: personnel@civilrights.org with **Nevada State Director AVL** in the subject line. Only applications submitted by email will be considered. We are looking to fill this position immediately. **Applications will be accepted on a rolling basis.**

The Leadership Conference and The Education Fund provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, sexual expression and identity, veteran status, national origin, age or disability.