



Job Title: Product Owner

Fair Labor Standard Act Status: Exempt

Summary:

This position provides an exciting opportunity to participate in the development of the next generation of election technology solutions. The Product Owner is a key member of the Development Team responsible for defining stories, acceptance criteria and backlog refinement. This position must ensure the streamline execution of program priorities while maintaining the conceptual and technical integrity of the product features. The Product Owner has the responsibility of maximizing the value produced by the team and ensuring stories meet and comply with the definition of done. This position has significant relationships and responsibilities outside of the development team working with product management, customers and other stakeholders.

Responsibilities:

- Ensure that the team always has an adequate amount of work
- Plan and prioritize product backlog items
- Assess value, develop cases, and prioritize stories
- Ensure and document acceptance criteria
- Create and maintain a product backlog according to business value and ROI
- Lead the planning product release plans and set the expectation for delivery of new features
- Host grooming sessions and user demos
- Mitigate impediments impacting successful team completion of Release/Sprint Goals
- Partner with Product Manager to inform Stakeholders and execute product vision
- Partner with Scrum Master/Project Managers to ensure process continually improves
- Maintain Agile/Scrum best practices and new trends
- Approve user stories and triage owner of production bugs
- Collaborate to align on functional design and technology to be utilized within the Product Portfolio
- Primary contact between development team and customers

Key Requirements:

- Proven experience in leading and mentoring teams
- Extensive knowledge and application of Agile methodologies
- Strong written and oral communication and presentation skills
- Self-motivator with strong sense of ownership
- Proactive and self-disciplined
- Strong technical aptitude
- Sound decision making in a fast-paced environment under ambiguity

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Experience/Education:

- Bachelor's degree or equivalent experience
- 3+ years of experience in product/project/program management within software and hardware development
- Agile certification a plus
- Election experience a plus

Work Authorization:

- Must be authorized to work in the US for any employer

Please send resumes to jobs@runbeck.net

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