



Coconino County Human Resources
420 N. San Francisco Street, Flagstaff, AZ 86001
Phone 928-679-7100 Fax 928-773-1948

March 22, 2019

TO: Election Center
FR: Krista Sedillo 679-7111
Lauren Bednar 679-7106
RE: Ads for Coconino County

**PLEASE EMAIL PROOFS TO: ksedillo@coconino.az.gov and
lbednar@coconino.az.gov

Elections Director: Reorder's Office
\$87,161 - \$100,235 Annually

Coconino County – Where our opportunities are as vast as our landscapes. Do you have a Bachelor's degree in public administration and five years progressively responsible administrative or supervisory experience? Do you want to join a dedicated team who is committed to processing and creating public records for our community? The Coconino County Recorder's Office is seeking an Elections Director. This position coordinates with state, cities, towns and special districts for election services, develops and manages the division's budget, ensures quality control of all aspects of elections and more. If you are seeking employment satisfaction, a sense of pride in your work and the knowledge that your daily efforts have a direct impact on the community and are in pursuit of a collaborative work environment where diversity is embraced, and accomplishments are celebrated we look forward to seeing your application for our Elections Director.

Apply online by 04/19/19 at 5PM at <http://www.coconino.az.gov> or call (928)679-7100. EOE.