

COURSE VIII. Implementation of New Programs in Voter Registration and Elections Administration

(1 1/2 days, 9 hours of instruction)

I. Introduction - "An Implementation Parable"

II. Basic Concepts

A. Organizational Structures

B. Authority

C. System

D. Routine (SOP)

E. Public administration

III. Project Design and Management

A. Concepts

Task Definition

Linking

Scheduling

Assigning Resources

Monitoring

B. A practical exercise

IV. Additional Considerations for Implementation of Public Programs

A. New Program or mandate

B. Changing old routines

C. Multiple actors and agendas

D. Uncertainty

E. Planning and control

F. Fixing

G. Evaluation - implementation or impact

H. Approaches

Top-down

Bottom-up

Interactive

"Slice"

V. Synthesis - "Project Management and Implementation: An Electoral Example"