ORGANIZATION SUMMARY:
Clark County, Nevada is a dynamic and innovative organization dedicated to providing top-quality service with integrity, respect and accountability. With jurisdiction over the world-famous Las Vegas Strip and covering an area the size of New Jersey, Clark is the nation’s 12th-largest county and provides extensive regional services to more than 2 million citizens and 42 million visitors a year.

CLARK COUNTY ELECTION DEPARTMENT:
Our mission is to be a dynamic, progressive, and responsive organization offering the citizens of Clark County multifaceted election services. Our Vision is to be the nation’s leader in providing our community with election services that are transparent, efficient, and on the cutting edge of technology.

BENEFIT PACKAGE INCLUDES: Clark County has a comprehensive benefit package to include County-paid retirement contribution, vacation and sick leave hours accrual, 12 paid holidays per year; progressive and competitive health, dental and vision coverage, deferred compensation on a tax-deferred basis, flexible benefits plan which allows employees the option of pretax payroll deduction for certain unreimbursed medical and other expenses; tuition reimbursement program.

THE IDEAL CANDIDATE:
Provides lead programming, application maintenance, direction, training and work review for programming team. Collaborates with manager to organized and assign work, set priorities, and follow-ups to ensure coordination and completion of assigned work. Provides input into selection, evaluation, disciplinary and other personnel matters. Gathers and analyzes information regarding customer systems and requirements and develops or modifies automated systems to fulfill these needs. Conducts feasibility studies and develops system, time, equipment and cost requirements. Using computer generated techniques, simulates hardware and software problems, tests and evaluates alternative solutions, and recommends and implements appropriate applications design. Develops program logic and processing steps; codes programs in varied languages. Plans and develops test data to validate new or modified programs; designs input and output forms and documents. Troubleshoots hardware and software problems, as needed, for customers, other agencies and information systems personnel. Writes program documentation and customer procedures and instructions and assists user departments and staff in implementing new or modified programs and applications; tracks and evaluates project and
systems progress. Writes utility programs to support and validate adopted systems and programs. Confers with customer department staff regarding assigned functional program areas. Maintains records and prepares periodic and special reports of work performed.

**MINIMUM REQUIREMENTS:**
Bachelor’s Degree in Computer Science, Management Information Systems, or a related field AND four (4) years of full-time professional level experience in systems analysis and programming in a large information technology environment. Professional level experience that has provided the skills and knowledge necessary to perform all job functions at this level may be substituted for the education on a year-for-year basis to a maximum of two (2) years.
FILING DEADLINE:
Continuous – applicants interested in applying should submit an online application through Clark County’s website at the following link:

Clark County Office of Human Resources
500 S. Grand Central Pkwy., 3rd Floor
Las Vegas, Nevada 89155
702-455-4565